

## Memorandum

Date: April 10, 2025

To: Equal Opportunity & Access Section

From: **DEPARTMENT OF CALIFORNIA HIGHWAY PATROL**  
Advisory Committee for Persons with Disabilities

File No.: 034.18437.17334.ACPD Second Quarter 2025 Meeting Agenda

Subject: **ADVISORY COMMITTEE FOR PERSONS WITH DISABILITIES 2025  
SECOND QUARTER MEETING AGENDA NOTICE**

The Advisory Committee for Persons with Disabilities (ACPD) 2025 Second Quarter meeting will be held on May 9, 2025, at 1100 hours. In accordance with the Bagley-Keene Open Meeting Act, if a member of the public is interested in attending the meeting in person, the designated location will be at the CHP Dublin Area Office, 4999 Gleason Drive, Dublin, CA 94568. Because not all ACPD members will be able to meet at this venue, the meeting will also be held virtually via Microsoft Teams. Members of the public who want to attend the meeting in person or virtually shall send an e-mail to [ACPD@chp.ca.gov](mailto:ACPD@chp.ca.gov).

### INVITED MEMBERS:

Gerardo Serrato, Chairperson, Captain, Dublin Area  
Phillip Mackintosh, Vice-chairperson, Officer, Northern Division  
Joni Miller, Public Safety Dispatch Supervisor I, Los Angeles Communications Center  
Resa Rombouts, Officer, Baldwin Park Area  
Brian Thomas, Officer, Westminster Area  
Rochelle Buteau, Supervising Program Technician II, Support Services Section (SSS)  
Aurora Carlson, Office Technician, Human Resources Section  
Matthew Clark, Program Technician, SSS  
Dara Mezger, Public Safety Dispatch Supervisor I, Fresno Communications  
Sabrina Dimassimo, Staff Services Analyst, Selection Standards and Examinations Section  
Ivan Sandoval, Officer, San Bernardino Area

### INVITED GUESTS:

Wanona Ireland, Staff Services Manager III, Equal Opportunity & Access Section (EOAS)  
Brian Odin, Staff Services Manager II, EOAS  
Brittan Planinz, Associate Governmental Program Analyst, Liaison, EOAS



**Roll call and introductions. Remember to state your name before speaking. Please mute your phone if not speaking.**

Purpose:

Second Quarter ACPD meeting

1. Welcome of new committee members
2. Old Business
  - a. 2025 duty roster
  - b. Social Media Outreach
  - c. NDEAM follow up and preparation for October 2025
  - d. Equipment needs for NDEAM Job Fairs
  - e. NDEAM Job Fair in Southern California at Expo Park
  - f. NDEAM and LEAP banners
3. New Business
  - a. 2025 duty roster
  - b. 2025 Art Contest updates
  - c. AWARE Newsletter Updates
  - d. SharePoint Updates/Ideas
4. Roundtable (Each person speaking will be given up to four minutes to speak)

Meeting Information:

Topic: ACPD 2025 Second Quarter Meeting

Time: May 9, 2025, 11:00 a.m.

Email: [ACPD@chp.ca.gov](mailto:ACPD@chp.ca.gov)

The Microsoft Teams link for those attending virtually has been sent to all members and invited guests.



G. SERRATO, Captain  
Commander

Advisory Committee for Persons with Disabilities, Chairperson

cc: Equal Opportunity & Access Section